

St. Margaret Mary Stewardship Sign-up

All Church personnel (volunteer or employee) who are active in ministry and have regular contact with minors are subject to the Safe Environment for Children policy of the Diocese of Pittsburgh.

To comply one must:

- Complete a safe environment database application
- Sign/date the acknowledgement of receipt for the Code of Pastoral Conduct
- Complete the PA State Police Background Check (processed electronically when the database application is submitted)
- Complete the DPW Child Abuse History (application and release authorization forms posted in applicant's database file if no record is found when processed for state police background check)
- Attend a Protecting God's Children training workshop (a 3 hour workshop to be offered at parishes throughout the diocese and at St. Margaret Mary periodically)
- Sign/date the acknowledgement of receipt for the Child Protective Services Law of PA (employees/volunteers subject to safe environment are considered mandated reporters of suspected child abuse per PA Conference of Catholic Bishops).

The parish site administrator of the safe environment policy will guide the volunteer through the process. If he/she has questions or concerns either email the parish office (contactus@stmargaretmary-moon.org) or call the Parish Office (412-264-2573) and leave a message with the Secretary for the Safe Environment Administrator and the site administrator will get back to them.. Further information can be found on the diocesan website www.diopitt.org.

Please review these ministries and organizations and their descriptions and consider how you can share your time and your talent. Additional descriptions of these ministries are on the website or the Parish Handbook.

- Please indicate the appropriate ministry/organization on which you or a member of your family would like to serve. (Enter and X or a number preference - 1,2, 3 - in the white block for the ministries that interest you.)
- Complete your Name, Telephone number, Email address,

WORSHIP TEAM MINISTRY

Liturgical Planning/Decorating	Responsible for planning special liturgies and decorating the church for different liturgical seasons and works closely with music ministry to incorporate music and song into the liturgy.
Liturgy of the Word for Children	Adult Facilitator for readings and activities

LITURGICAL MINISTRIES

Usher	An usher provides seating assistance, directs the Eucharistic procession, collects the offering, distribute the weekly bulletin and monitor the parking lot when needed.
Greeter	(All Ages) —This ministry is in special need of volunteers. You only need to commit to arriving 10 – 15 minutes before the Mass that you regularly attend!
Lector	(Teens to Adults) – Lectors proclaim the Word of God at weekend, Holy Day and special liturgies throughout the year.
Altar Server – Weekdays (Adult)	Serve the needs of the celebrant during Mass and special Liturgies that occur during the week.
Altar Server Weekend (Youth)	Serve the needs of the celebrant during Mass and special Liturgies that occur on weekends or holidays.
Extraordinary Ministers of Holy Communion (Eucharistic Ministers)	Are entrusted to assist the Celebrant distribute the Body and Blood of Christ at each Eucharistic service.
Eucharist to the Homebound/ Nursing Homes	Are entrusted to assist the Celebrant distribute the Body and Blood of Christ to parishioners who are homebound, in the hospital, or in nursing homes.
Funeral Liturgy Ministry	Meets with the family contact person after a death to plan the funeral liturgy.
Music Ministry	
Cantor	Cantors proclaim the psalms and lead the congregation in prayer through song.
Adult Choir	Men and women who lead the congregation in prayer through song.
Children's Choir	Youth who lead the congregation in prayer through song on selected occasions during the year. The Children's Choir is supported by an adult cantor.
Ensemble	The Ensemble is a gathering of woodwind and string instrumentalists that includes guitar, violin, viola, flute, clarinet, saxophone, trumpet, baritone and keyboards. The group is supported by two regular cantors, while additional singers are summoned for special masses such as Christmas and Easter.
Contemporary Music Group	A gathering of men and women supported by keyboard and guitar. The repertoire of the group is based on sacred text set in a contemporary music style.
Wedding Cantor	The Wedding Cantor proclaims the psalms and leads the wedding party in song.

RELIGIOUS EDUCATION

RCIA / RCIC	Teachers for the Rite of Christian Initiation for Adults (RCIA) and Rite of Christian Initiation for Children (RCIC).
Confraternity of Christian Doctrine (CCD) – Religious Education – Elementary/Middle School	
CCD Teacher	In grades one through eight, the teacher guides their class in a year long program of religious education which meets once a week.
CCD Teacher's Aide	Supports the CCD Teacher in the classroom (adult or responsible youth)
CCD Program Support	Adults or responsible youth who help in the CCD program by monitoring the hallways, working in the RE office, and facilitate or chaperone at events.

Youth Ministry — Middle School & High School	
YM – High School	Adult leaders for HS Youth Ministry Activities
YM – Middle School	Adult leaders for MS Youth Ministry Activities
Special Needs in Education	
Teacher	Adult trained to deal with children with Special Needs.
Teacher's Aide	Adult or responsible youth with Special Needs insight who can support the Special Needs Teacher.
Adult Religious Education	
Continuing Education – adult	Planning committee for Adult Continuing Education/ Bible Study Men's Bible Study – Catholic Men's Fellowship / Women of Grace
Young Adult Fellowship Group	This fellowship group is open to all young adults age 20 — 39. Members can be single, married or divorced, with children or without children. The mission is to support the unique and challenging faith journey during this part of one's life.
EVANGELIZATION/PARISH RENEWAL / RETREATS	
Parish Renewal	Planners and Promoters for Parish Renewals
Retreats	Planners and Promoters for Retreats
Faith Sharing - (Seasonal)	Listen and be open to God through reading and reflecting on the Word of God. (Seasonal: Advent, Christmas, Epiphany; Lent, Easter, Pentecost.)
Summer Movie Night	Gather to view movies that might impact on one's faith and then discuss them afterwards.
Christian Meditation Group	A group of parishioners who meet on Tuesday evening for guided meditation.
OUTREACH	
Funeral Luncheons	Assist in serving of a meal in the church hall after a funeral.
Prayer Line	A group of parishioners who commit to praying daily for requested intentions.
Welcome Visits	A ministry to visit New Parishioners' Homes
Blood Pressure Screening	Trained individuals who can help screen parishioners for high blood pressure once a month after Mass. They could also help distribute information related to high blood pressure treatment.
Social Justice / Respect for Life	Presents and addresses social issues of the Church and of the community.
NATIONAL ORGANIZATIONS	
Saint Vincent De Paul Society	This is a Catholic, non-profit organization whose goal is to help the poor in spirit and downtrodden.
Knights of Columbus St. Francis of Assisi Council 2555	This is a Catholic Men's Fraternal organization committed to making their community a better place, while supporting their Church, through 5 areas of service – faith, community, family, youth and fellowship.
Alcoholics Anonymous (AA)	This group meets every Tuesday and Friday.
Boy Scouts of America	
Boy Scout	Troop 905, chartered by St. Margaret Mary Parish, is part of the Greater Pittsburgh Council and a unit of the Montour District. Our troop meets every Thursday at 7:30 PM on the lower level of the Dompka Education Center.
Boy Scout Volunteer Leader	Adult guides the members of Troup 905 at weekly meetings.
COMMUNICATION	
Communication Ministry	The members of the Communications Ministry maintain the Parish website. They aid in the creation of a calendar of parish events that are published as an insert to the bulletin. They help to promote parish activities through a variety of media.
Parish Handbook	This group updates and publishes a Parish Handbook
COMMUNITY/SOCIAL MINISTRIES	
Parish Fellowship	Designed to promote a sense of community among parishioners through a variety of social activities for all ages: such as the Parish Picnic. This group is in special need of volunteers to help organize events.
Donut Sunday	Once a month, following Sunday Mass, coffee, juice and donuts are served in the Parish Social Hall. "Donut Sundays" are announced in the church bulletin.
Mooncrest Ministry	Group assists the Felician Sisters in the Mooncrest After School Program.
VITA	Volunteer Income Tax Assistance program.
West Hills Food Pantry	The parish assists people in the West Hills area through weekly donations and also at special times during the year – Thanksgiving, Christmas, and Lenten Almsgiving. Individual parishioners work in the WH Food Pantry to help distribute the weekly supplies (Tuesdays). We also collect Halloween candy. It is shared it locally, with the Red Door Program in Pittsburgh and several area religious communities.

Name _____ Email Address: _____

Phone Numbers: _____

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